



## NOTIFICATION

No.KIU-Synd-2(28)/2015/28412 In exercise of the powers vested in it under section-20, sub-section 2(o) of the University Order 2008, the University Syndicate in its 28<sup>th</sup> meeting held on 18<sup>th</sup> December, 2015 has been pleased to approve the criteria for appointment of Chairmen/HoDs of departments as under:-

- a) Only Professors and associate Professors shall be eligible for the position of Chairperson.
- b) If no Professor or Associate Professor is available at a Department, Assistant Professor will be appointed as the Head of Department (HoD).
- c) If no Assistant Professor is available at a Department, the Dean of concerned faculty will look after the Department affairs through the senior-most lecturer as the coordinator.
- d) Faculty both at BPS or TTS will be eligible for appointment as Chairperson/HoDs only in special cases.
- e) Faculty of IPFP shall not be appointed as HoDs.
- f) Faculty holding contract positions shall be appointed as Chairperson/HoDs only in special cases.
- g) For the positions of HoDs, faculty member with Ph.D will be proffered for appointment over non-PhD faculty, irrespective of the seniority.
- h) The Chairpersons/HoDs will be appointed for a term of 3 years
- i) A rotation policy will be adopted for the appointment of Chairpersons/HoDs.

2. The Decision has also been endorsed by the KIU Senate in its 11<sup>th</sup> meeting held on 10<sup>th</sup> January, 2016.

**Dated: 29<sup>th</sup> January, 2016**

  
Registrar

## C.C:

1. Executive Secretary to the Vice Chancellor.
2. All Deans
3. All HoDs
4. Director General (Coordination)
5. Director Finance