EVALUATION PERFORMA FOR INTERNAL REVIEW OF M.PHIL/MS AND PH.D. PROGRAMS

Department Name:

_____

M.Phil. / MS / PhD Program Status:

1. **Halted**

2. **Further Intake Stopped**

Reason:

_____

_____

Program/ Degree Nomenclature:

_____

Date and Time of Internal Review:

_____

1. NUMBER OF PERMANENT RELEVANT PH.D. FACULTY

Name of Faculty	TTS/ BPS	Degree Ph.D.			Title of Ph.D Degree	Date of PhD Completion	Post-Ph.D. Exp.(in years)	Date of Joining		Number of relevant publications
		Subject	Specialization	HEC Attested/ Equivalency				in P U	In any other univ./ post graduate institution	

Attach evidence:
- Ph.D. Degree
- Notification of PhD showing degree title, department and date of notification
- Date of joining PU/ in any other university/ post graduate institution
- Relevant publications (last five years – HEC recognized/Impact Factor journals)

2. <u>NUMBER OF PERMANENT RELEVANT M.PHIL. / MS. FACULTY</u>

Name of Faculty	Degree M.Phil./MS				Title of M.Phil./MS Degree	Date of M.Phil./MS. Completion	Post M.Phil./MS degree Exp. (in years)	Date of Joining		Number of relevant publications
	Subject	specialization	With/without thesis	**HEC Attested / Equivalency**				in PU	In any other univ/ post graduate institution	

Attach evidence:
- M.Phil./MS. Degree
- Notification of PhD showing degree title, department and date of notification
- Date of joining PU/ in any other university / post graduate institution
- Relevant publications (last five years – HEC recognized/Impact Factor journals)

3. Number of Approved Seats of Ph.D. Program
Attach evidence:
Academic council/ approved by Chairman Admission Committee (in Blue Book)
4. Number of students currently enrolled in Ph.D. course work.
Attach list

Sr. No.	NAME OF STUDENTS	DATE OF ENROLLMENT	SEMESTER	STATUS OF STUDENT

ATTACH LIST OF ENROLLED STUDENTS REGISTERED IN SRM
- Regular
- Replica
- Self-supporting

5. Number of students currently enrolled in Ph.D. doing research work / writing thesis.

Sr. No.	NAME OF SUPERVISOR/S With post Ph.D. experience	NAME OF STUDENT	DATE OF ENROLLMENT	SEMESTER	STATUS OF STUDENT

Mention all supervisors of one student i.e., 1st, 2nd 3rd supervisor, if applicable
- Regular
- Replica
- Self-supporting

6. Number of Approved Seats of MS. /M. Phil. Program

Attach evidence:
Academic council/ approved by chairman Admission chairman Admission committee (in Blue Book)

7. Number of students currently enrolled in MS. /M. Phil. course work.

ATTACH LIST OF ENROLLED STUDENTS REGISTERED IN SRM
- Regular
- Replica
- Self-supporting

Sr. No.	NAME OF SUPERVISOR/S With Post PhD experience	NAME OF STUDENTS	DATE OF ENROLLMENT	SEMESTER	STATUS OF STUDENT

8. Number of students currently enrolled in MS. /M. Phil. doing research / writing thesis.

Sr. No.	NAME OF SUPERVISOR/S With Post PhD experience	NAME OF STUDENTS	DATE OF ENROLLMENT	SEMESTER	STATUS OF STUDENT

Mention all supervisors of one student i.e., 1st , 2nd 3rd supervisor if applicable
- Regular
- Replica
- Self-supporting

9. Student Teacher Ratio

Sr. No.	NAME OF SUPERVISOR/S With Post Ph.D. experience	NAME OF STUDENTS ATTACHED	DATE OF ENROLLMENT

- Mention all supervisor of one student i.e., 1st , 2nd 3rd supervisor, if applicable

10. Faculty shared among different programs?

Sharing: Yes / No If Yes, its Nature: _____

Courses

Sr. No.	NAME OF FACULTY	NAME OF COURSE	DATES OF SHARING

Thesis:

Sr. No.	NAME OF SUPERVISOR/S With Post Ph.D. experience	NAME OF STUDENTS	DATE OF ENROLLMENT

11. Faculty having relevant specialization?

Name of Faculty	Ph.D. Degree		Title of Ph.D. Degree	Number of relevant publications
	Subject	**specialization**		

Attach evidence:
- Ph.D. Degree
- Notification of PhD showing degree title, department and date of notification
- Relevant publications (HEC recognized/Impact factor journals in last five years)

12. Programs approved from Academic Council?
Attach approval, if have

13. Obtained NOC from HEC?   Yes / No

Attach NOC (For programs launched after 7th November 2013)

14. Minimum Criteria for launching MS. / M.Phil. and Ph.D. Programs have fulfilled?   Yes / No
- Attach evidence of Advertisement
- Admission criteria from blue book

15. Do all allocated supervisors have the relevant Post qualification experience?

Name of teacher	Post Ph.D. Experience (in years)	Date of joining	
		in PU	In any other university / post graduate institution

- Entry test at the university level should be at the par with GRE (General) and GRE (Subject).
- Attach notification of
- Committee for GRE/GAT
- DPCC office for paper instruction
- Attach evidence of pass marks as per HEC i.e., advertisement

16. Ph.D. Thesis is reviewed from at least two foreign experts.
- Attach page of DPCC rules as evidence.

17.	**Do all students admitted in the program fulfill the requirement of minimum CGPA? Yes / No** Attach as mentioned above
18.	**Are awareness sessions conducted for faculty/ students on Plagiarism policy?** **Attach evidence, e.g.:** • Circular of Main Library for student orientation (newly admitted) • If any seminar/ workshop conducted by the Department • Student attended a seminar/workshop anywhere else (outside department/university) • A Unit/theme in any course at M.Phil/MS/Ph.D level • Academic council decision about plagiarism policy
19.	**Does Comprehensive exam of students is conducted regularly? Yes / No** In case of Ph.D. attach DPCC rules for approval of examiner for comprehensive exam.

		Does course workload is rationalized? Yes / No							
20.		Name of Faculty	TTS/BPS	No. of Students being Supervised			Teaching load per semester Credit hours		
				M.Phil./MS	Ph.D.	BS/M.Sc.	M.Phil./MS	Ph.D.	BS/M.Sc.

- As per calendar or any other approval / notification
- Attach evidence, e.g. current complete time table

21.

Does minimum and maximum duration of program is followed as per HEC criteria?   Yes / No
- Attach notification of registrar office regarding this
- DPCC rules copy mentioning relevant rule

22.

Does policy of publication of research papers in HEC Recognized journals followed?
Attach copy of DPCC rules

23.

Research proposals are reviewed by relevant bodies/committees?
- DDPC notification
- Any committee for approval of research approval (attach evidence)
  Or only supervisor finalize the research proposal
- PhD approval first supervisor then DDPC and final by ASRB approval
  (copy of calendar it is preview of ASRB

24.	**Does theses are reviewed by external/internal experts as per HEC criteria? (attach evidence)** • Attach DPCC rules of approval • Calendar copy for examiners ASRB approval • Examiner panel approval DDPC then ASRB • Reports read and approved by ASRB then Viva voce and public defense as per HEC criteria